



## Minutes of Committee meeting 22<sup>nd</sup> April, 2021

Held by Zoom Conference 7.00 – 8.00 pm

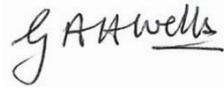
|                    |  |                            |   |
|--------------------|--|----------------------------|---|
| <b>Present:</b>    | <p>Gerald Wells, Martin Winrow, Gareth Morgan, Nick Smith, Mervyn Davies, Wendy Tanner, Chris Robinson, Frances Weeks, Trevor Hulme, James Hitchcock, Toby Fountain, Rachel Jenkins, Mick Colquhoun</p> <p>The Chairman welcomed Nick Smith, Toby Fountain and Wendy Tanner as new members to the Committee. He drew attention to his Notes from the Chair, circulated with the agenda, to highlight that his term of office is only one year and that the Chairman is generally elected from within the Committee. Nick Smith is Vice Chairman but has already served six years as Chairman so is reluctant to take the chair again. The President and Vice-President are also elected for one year only.</p> |                            |   |
| <b>Governance:</b> |  |                            |   |
| <b>1.</b>          | <b>Apologies:</b> Susanna Grunsell   |                            |   |
| <b>2.</b>          | <b>Conflicts of Interest:</b> None declared  |                            |   |
| <b>3.</b>          | <b>Minutes of previous meeting of 25<sup>th</sup> February, 2021:</b> Approved   |                            |   |
| <b>4.</b>          | <b>Actions arising from previous meetings:</b>   |                            |   |
| 28.01.21           | HOC support for Wood Warblers on the Doward - letter to Kate Wollen  | Susanna and Exec.Committee | Correspondence has been circulated and no further action required   |
| 28.01.21           | Zoom Review  | All                        | c/f to Strategy Meeting   |
| 25.02.21           | Possibility of Fee payment with Annual Membership  | Martin/Chairman            | Membership renewals complete for this year so note to review when clear what format meetings are likely to take   |
| 25.02.21           | Website - Banners/Twitter etc./review of Website   | Stephanie/Mick/Martin/Toby | Will now be covered by the working group of the Editorial Sub-Committee   |
| 25.02.21           | Conservation Projects  | All                        | Covered at Item 8 in minutes  |
| 25.02.21           | Wellington Hide  | Susanna                    | Taken up by Nick - progress is slow but it is hoped Viv may be able to make some progress with a contact she has at Tarmac. HWT resources have meant the issue is on 'back burner' but may be revived this summer |
| 25.02.21           | Communications and Publications  | Toby/Martin                | Covered at Item 11  |

|                      |   |        |
|----------------------|---|--------|
| 5.                   | <p><b>Re-election of Sub-Committees:</b></p> <p><b>Editorial Sub-Committee:</b> Mervyn Davies (Chair), Gerald Wells, Frances Weeks, Mick Colquhoun, Chris Robinson &amp; Toby Fountain<br/>Proposed: Trevor Hulme. Seconded: Nick Smith.</p> <p><b>Rarities Subcommittee:</b> Mick Colquhoun (County recorder and chairman), Dan Webb, Tony Eveleigh, John Tilby and Nick Pegler<br/>Proposed: Nick Smith. Seconded: Mervyn Davies.</p> <p><b>Working Groups (FIO):</b></p> <ul style="list-style-type: none"> <li>• Field meetings: Stephanie Greenwood (Coordinator), John Pullen, Gerald Parker, Sue Griffin, Viv Quinn, Trevor Hulme.</li> <li>• Records: Gerald Wells, Mick Colquhoun, Chris Robinson, Mervyn Davies.</li> </ul>   |        |
| 6.                   | <p><b>Treasurer’s report: Circulated with Agenda</b><br/>Martin clarified the investment of the legacy as £30k in a one-year bond, £10k in a 60-day bond and £10k for immediate spend.</p>  | Martin |
| 7                    | <p><b>Strategy Meeting on 27<sup>th</sup> May, 2021</b><br/>The Chairman asked that Committee come to the meeting prepared to discuss the details and feasibility of carrying out Robert’s proposals.</p>   | Chair  |
| <b>Conservation:</b> |   |        |
| 8.                   | <p><b>Ideas for legacy related projects</b><br/>Martin suggested that ideas for legacy could also be included in the strategy meeting .</p> <p>It was agreed that the end product of any project should be dedicated in the name of the benefactors There should be a flag ship project but not all the money needs to be spent on a single effort. A request for ideas from the membership will be circulated with the May Newsletter but the Committee will be ultimately responsible for decisions.</p> <p>Discussion took place as to whether the legacy should be ‘ring fenced’ for accounting and this will also be discussed at the Strategy Meeting.</p> <p><b>Conservation</b><br/>James suggested the Curlew project was hugely successful and could be used to promote and publicise the club, possibly in a joint effort with other organisations like HWT. Chris reported he received a great deal of help and support for the project, not only from HOC members, and this could be a means to encourage new members. There is also a Wild Marches Project under initiation which will include Herefordshire with habitat management in the Black Mountains. There is a possibility of re-introducing Black Grouse.</p> | All    |

|  |   |  |
|--|---|--|
| <b>Events:</b>                         |   |  |
| <b>9.</b>                              | <p><b>Field Meetings</b></p> <p>A breakdown in communication meant that Wendy did not realise that Stephanie should be invited to the Committee Meeting although she is not on the Committee. Trevor advised that field meetings are in place for May, June and July and will be included in the Newsletter.</p> <p>Meetings will comply with Covid Regulations as advised by the Government at the appropriate time. As a voluntary organisation we do not require a Covid statement but should still make clear any regulations and guidance in force as appropriate. Trevor to ask Stephanie to include an appropriate Covid precautions note with the Notices of future meetings in the May Newsletter</p>  | <b>Trevor/Frances</b>                    |
| <b>Communications &amp; Publicity:</b> |   |  |
| <b>10.</b>                             | <p><b>Committee Profile for Website</b></p> <p>A proposal that a brief profile of each Committee Member should appear on the website. This was agreed in principle but will be carried forward until website issues have been settled</p>   | <b>Chair</b>                             |
| <b>Records &amp; Publications:</b>     |   |  |
| <b>11.</b>                             | <p><b>Update on Website Issues</b></p> <p>1. Maintenance – there are no pictures on the website at the moment, Dennis Longmore has offered help in this respect. At present it appears only Stephanie knows how to load articles and make changes to the website. Toby and Martin will be trained to put content on to existing structure and Mick can provide backup in an emergency. The Contacts list needs to be updated urgently. Chris noted that the original proposal was that people be responsible for certain sections of the website but this has never been carried through.</p> <p>2. Future Developments –A Working Group consisting of Gerald, Martin, Mick, Chris, Stephanie and Toby (the last particularly regarding Social Media) will work on website issues and report to the Editorial Sub-Committee. Gerald has contact with Gwent Ornithological Club who have a successful website.</p> | <p><b>Martin</b></p> <p><b>Chair</b></p> |
| <b>Any Other Business</b>              |   |  |
|  | Martin has been contacted by Norman Fincham who is willing to help with Club administration for up to twelve days a year. He has previously served on the Committee.  | <b>Martin</b>                            |
| <b>Dates of Next Meetings</b>          |   |  |
|  | <p>Strategy Meeting: 27<sup>th</sup> May, 2021</p> <p>Next Committee Meeting: 24<sup>th</sup> June, 2021</p> <p>Future Meetings: 23<sup>rd</sup> September, 2021 and 25<sup>th</sup> November, 2021</p>   |  |

Wendy Tanner 25.4.21

Approved as an accurate account of the meeting.

A handwritten signature in black ink that reads "GAAwells". The signature is written in a cursive style with a horizontal line under the "wells" part.

HOC Chair 24.6.21